

## Ulverstone Surf Lifesaving Club

### Management Committee Meeting Minutes

Tuesday 18<sup>th</sup> September

**1 Attendance** Graeme Rollins, Julian Moore, Scott Latham, Liz Eustace, Paul Booth, Lyndon O'Neill, Brett Norton-Smith {7.30pm}.

**2 Apologies** Chris Jacobson

**3 Minutes previous meeting** Moved Julian Moore, seconded Paul Booth that the minutes of the previous meeting be accepted. Carried

**4 Business arising** No business arising from the previous meeting minutes.

**5 Correspondence** Moved Scott Latham, seconded Julian Moore that the inward correspondence be received and the outward confirmed. Carried

### 6 Finance Report

#### General

1. XERO Dashboard, shows 45 outstanding items to be reconciled
2. Guidance from the accountant after Aug was reconciled was to treat unknowns as miscellaneous.
3. The General Financial Health rating of the club is assessed as good.
  - a. Assessment ratings (very poor, poor, good, very good)

#### Financials

1. Bank Accounts:
  - a. Westpac Community One (consumables), BNS, SL, GR \$1646.05
  - b. Westpac Community One (operating) \$21384.43
  - c. Westpac Business Cash Reserve \$52,143.59
2. Current Ration 2.15, ideally should be greater than 1.0
  - a. Current ratio is a comparison of current **assets** to current liabilities, **calculated** by dividing your current **assets** by your current liabilities. Potential creditors use the current ratio to **measure** a company's liquidity or ability to pay off **short**-term debts.

#### Unknown Transactions

3 <sup>rd</sup> July	Deposit Online – SLSA	\$2939.14
12 <sup>th</sup> July	Withdrawal Cheque	\$100.00
16 <sup>th</sup> July	Deposit	\$1650.00
20 <sup>th</sup> July	Deposit SLSA	\$189.00
26 <sup>th</sup> July	Withdrawal Cheque	\$62.00

## **Income**

Hall/Room Hire	\$1860.00
Bar	\$3840.00
Miscellaneous	\$2185.50
Interest	\$1.93
Subscriptions	\$50.00

## **Expenditure**

Fuel	\$66.00
Website	\$164.77
Awards Dinner	\$450.00
Paddles	\$1350.00
Flick	\$130.95
Vantage (Bar Stock)	\$3473.13
Diprose (Delivery)	\$39.05
Lift Maintenance	\$233.12
Cleaning	\$425.00
Consumables	\$268.39
Telstra	\$249.97
BOC	\$562.59
Tasmanian Kitchen Supplies	\$683.18

## **Outstanding Actions**

1. That an action item falls to the Treasurer to organise "Financial training for the board", to be completed no later than October 2018

Moved Scott Latham, seconded Paul Booth that the finance report be accepted. Carried

## **7 Membership**

7.1 The President spoke about a couple of enquiries re transfers and membership requests

7.2 The club has 123 financial members as of 18/9/18.

Resolved that the membership report be accepted.

## **8 Lifesaving Report**

8.1 Set training and assessment calendar

8.2 Gear audit completed, with aim to identify any equipment requirements

8.3 Establish and get running Lifesaving Committee

8.4 Work on first draft on patrol roster for 2018-19 season

8.5 Purchase IRB once available for purchase (Hopefully know more

8.6 IRB Motors arrived at Deegan Marine

8.7 Bronze Medallion Course advertised with introduction starting Sunday 23rd September at Ulverstone.

8.8 Search and Rescue Training weekend 22<sup>nd</sup> and 23<sup>rd</sup> September

8.9 Two new ipads have been ordered from S.L.S.T

8.10 All school picnic bookings to go through S.L.S.T

Moved Graeme Rollins, seconded Paul Booth that the lifesaving report be accepted. Carried

## **9 Surf Sports Report**

- 9.1 new adjustable APS ski paddles ordered, paid for and have been delivered. \$450 each totally \$1350
  - 9.2 We were successful in our expression of interest to host the carnivals on the weekend of the 19<sup>th</sup> & 20<sup>th</sup> January 2019.
  - 9.3 Saturday 19<sup>th</sup> – Senior Carnival      Sunday 20<sup>th</sup> – Junior Carnival
  - 9.4 Paperwork from SLST will be coming shortly
  - 9.5 Information posted on Facebook of SLST carnival dates and locations
  - 9.6 USLSC newsletter circulated to all members 18/19 season & 17/18 season via surfguard email as well as posted on Facebook members page.
  - 9.7 I've been reappointed as SLST Interstate Team Manager
  - 9.8 Senior training group - season planning session  
Sunday 23<sup>rd</sup> September 9.30am
  - 9.9 Training sessions/plans
  - 9.10 Board/ski marathons
  - 9.11 Gym usage
  - 9.12 Surf sports committee
  - 9.13 Athlete expectations
  - 9.14 USLSC expectations
  - 9.15 Carnivals    9.16 Following discussions we will look at board and ski storage and do a tidy
  - 9.17 Water session to finish for those interested. (Board or ski)
- Moved Liz Eustace, seconded Julian Moore that the surf sports report be accepted.  
Carried

## **10 Youth Activities Report**

- 10.1 Session is now set and advertised for Wednesday 19/09/2018 @ 7 pm.
- 10.2 Still/Currently communicating Boyd regarding current resources for delivery of courses.
- 10.3 There are a number of boards that have been identified as excess to clubs requirements because of age and condition.
- 10.4 Should we look to sell these boards as is where is to members with an undertaking that they cannot be stored at clubhouse....?
- 10.5 Resolved that any old paddle boards go to Scamander.

Moved Lyndon O'Neill, seconded Brett Norton-Smith that the youth activities officers report be accepted. Carried

## **11 Clubhouse Director Report**

- 11.1 Not a great deal to report this month, a steady flow of day time functions as well as future wedding bookings for 2019/2020.

11.2 As reported the lift still out of order.

11.3 Thanks to Julian Moore and Peter Butcher we have our new switch board installed.

11.4 I have not had any response regarding function teams, however once training commences and parents are about I will make an attempt to recruit.

11.5 I will look into having vinyl floors resealed in October or November, as have been advised that having done twice yearly will preserve floor.

11.6 NBN issues are being sorted by Telstra.

11.7 Graeme Rollins to speak with Caleb at Direct Locksmiths re external swinging door not closing correctly.

## **12 General Business**

12.1 The club has applied for the following equipment through various grants.

12.1.1 Roller doors for the throughway

12.1.2 Two new radios and two new fuel bladders.

12.1.3 Solar panels.

12.2 The management committee resolved that the following will be used for communication with club members, facebook, insragram, surfguard text messages, surfguard e-mails, club newsletters and SLSA members portal.

12.3 The new Tohatsu motors have arrived, Brett to clean the inside of the fuel bladders before the new motors are used.

12.4 Red draws in the IRB shed need to be left unlocked.

12.5 Scott asked if the club could help the Cradle Coast Triathlon Club run their Australia Day Triathlon. Decision to be made at the next meeting.

12.6 Julian has replaced the lights upstairs.

12.7 SLST has asked if the State Team could use the gear trailer to carry the Interstate teams boards and skis to the mainland. Approved.



Meeting closed 8.35